



Bureau of HIV and STD Prevention

HIV/STD Clinical Resources Division
HIV/STD Epidemiology Division
HIV/STD Health Resources Division

Est. July 30, 1995

Rev. July 26, 2001

HIV/STD Policy No. 023.001

STD MEDICATION AND PHLEBOTOMY SUPPLY DISTRIBUTION

PURPOSE

This policy will establish the process by which medications for the treatment of sexually transmitted diseases (STD) and phlebotomy supplies are provided by the Texas Department of Health (TDH) Bureau of HIV and STD Prevention (Bureau) to regional STD offices and local health departments.

BACKGROUND

The Bureau's HIV/STD Medication Program (Program) is responsible for the distribution of STD medications and related phlebotomy supplies. The Program ships these items directly to TDH regional offices and local health departments.

AUTHORITY

The Bureau Chief, in collaboration with the Program Administrator of the HIV/STD Medication Program, determines the allocation of STD medications (see HIV/STD Policy No. 023.002) and their appropriate distribution. The Bureau Chief assigns responsibility for implementation of this policy to the Program.

MEDICATION SHIPMENTS

The Program will ship STD medications directly to TDH Regional offices and to certain local health departments. The quantity of medications to be shipped to any site is determined by applying the allocation formula described in HIV/STD Policy No. 023.002. Other treatment sites must make arrangements with the TDH regional office or the local health department in their county to receive medication allotments.

SUPPLYING STD MEDICATIONS TO OTHER PROVIDERS

STD medications for eligible clinics are provided from the supplies of the local health department or the TDH regional office. Regional STD Program Managers are responsible for determining if clinics in their area are eligible to receive STD medications. The criteria for determining eligibility of clinics and providers are:

1. The population being served cannot afford any other means of STD treatment.
2. The clinics report STD morbidity to the health department. Clinical usage of TDH supplied STD medications should reflect the clinic's report.
3. The clinic does not accept money for the STD medications provided by TDH, either from the client or other funding sources.

STD Program Managers will prioritize the clinics and/or providers in their communities who will receive STD medications from TDH according to the eligibility criteria. In the event resources are not available to supply the entire allotment for each county or region, clinics and/or providers prioritized the highest will receive first consideration.

The TDH Regional Offices and local health departments distributing medications are responsible for maintaining thorough records regarding which clinics were supplied with medications and the amount supplied. By September 30th following the end of each fiscal year, STD Programs must send one copy of these records to the Program. The Program will reconcile these records against STD medication records maintained by the Bureau of Women and Children for each Title V contracted clinic.

All questions regarding allotments or emergency shipment of STD medications should be directed to the STD Program Managers in the TDH regional office. The STD Program Managers will either answer the questions or refer the questions and/or requests to the Program.

PHLEBOTOMY SUPPLIES

Ineligible sites

Local health departments and providers who contract with TDH to provide HIV/STD related services whose budgets (regardless of the source of those funds) include monies set aside explicitly to purchase phlebotomy supplies.

Eligible sites

Local health departments and providers that do not receive direct STD medication shipments provided through the Program may request needles and saf-t clicks from their regional office. Providers funded by the Bureau to deliver STD clinical services but who do not receive TDH funding to purchase phlebotomy supplies, may also request needles and saf-t clicks from their regional office. The regional office will fill these requests for supplies if it has sufficient stock. When the regional office does not have sufficient stock to honor a request, it may forward the request by fax, interoffice mail, or electronic mail to the Program central office.

It is necessary for non-contracting sites to meet the following two criteria to be eligible to receive phlebotomy supplies in addition to the criteria set out previously in this policy:

1. The site does syphilis testing on all persons receiving clinic services.
2. The site reports HIV and STD morbidity to TDH.

DATE OF LAST REVIEW:

November 13, 2002 Converted format from WordPerfect to Word.

REVISIONS

1 Page 1, line 18 Changed “Director” to “Program Administrator”